

Edison Regional Gifted Center Local School Council Special Meeting

21 JUL 2016

High Level Summary

The following lists key actions/decisions of the meeting. Details can be found in a subsequent section.

- I. **Call to order / Roll call**
 - a. B Whitford called the meeting to order at 7:01PM
 - b. In attendance (quorum present)
 - i. Sheila Quirke
 - ii. Michelle Sevig
 - iii. Ernesto Perez (arrived at 7:06PM)
 - iv. Ben Whitford
 - v. Jim Magas
 - vi. Carolyn Gourash
 - vii. Brad Katz
 - viii. Jill Martensen
 - ix. Karen Valentine
 - c. Unable to attend
 - i. Daneal Silvers
 - ii. David Barber
 - d. Also in attendance were 22 stakeholders and Luis Garcia-Juarez from CPS LSC Relations
 - e. The meeting was recorded (audio) by J Magas and a video recording was made by one of the stakeholders
- II. **Approval of agenda [7:02PM]**
 - a. Unanimously approved
- III. **Principal's Report on Budget [7:02PM]**
 - a. K Valentine outlined where funding was coming from as well as what funds were cut from the previous year's budget. There was a \$64K net loss as well as a .25 TIF-funded position. Her budget proposal did not include money from internal accounts that rolled over from the previous year or PTO funds. All teaching staff was retained from Spring '16. She then explained how she administered the budget, the specific sources of funds, how funds can be spent, personnel and non-personnel needs and additional needs not covered by budget.
- IV. **Discussion of Budget Issues (LSC members)**
 - a. There was a discussion regarding the budget with questions raised about where there could be potential cuts in the future, the status of the remaining school fees from last year and staffing for open positions.
 - b. There was a discussion regarding PTO fundraising and when funds raised should be spent.
- V. **PTO report on current-year contributions and future fundraising [8:05PM]**
 - a. H Steiner submitted the forms for the three fundraising events taking place during the next school year.
 - b. The requests were unanimously approved.
- VI. **Open Forum (budget issues) [8:07PM]**
 - a. There was a question about The Special Education position and other open positions. K Valentine explained that last spring there was 1 full-time position and ½ position. This would be maintained this year.
 - b. It was asked if J Doyle could teach Special Education while either training and/or hiring someone to teach CS For All. K Valentine said she would consider that.
 - c. It was asked if the LSC, PPLC and parents would be involved in the hiring process for new faculty. K Valentine said there would be various approaches with parental input in an advisory capacity.
 - d. The principal was asked if any other families had requested their school fees back and if the remaining money could be donated to the school. K Valentine said only one family had done so and that she was looking into the matter of the remaining funds as they could help with unmet needs.

- VII. Further Discussion and Vote [8:16PM]**
- There was discussion regarding the 1½ Special Education position, K Valentine’s decision to terminate the Vice Principal position and if parents could still request to have their school fees from last year returned.
 - B Whitford moved to approve the budget, M Sevig seconded.
 - The budget was approved unanimously.
- VIII. Old Business [8:20PM]**
- B Whitford moved to keep the Vice Chair position vacant for the duration of this year. B Katz seconded.
 - Approved unanimously.
 - There was discussion regarding the Communications Survey and its purpose.
 - B Whitford moved to approve the survey. E Perez seconded.
 - Approved unanimously
 - There was more discussion regarding the context of the survey and an introductory narrative. The subject was tabled for another meeting while S Quirke created the narrative.
 - K Valentine stated she would be sending out an introductory email.
- IX. Open Forum [8:21PM]**
- A request for clarification regarding comments made in the previous meeting regarding Mrs. Oberhardt’s appeal was made. It was stated that the appeal is the business of the current LSC.
 - S Colella addressed J Martensen regarding her decision to stay on the LSC.
 - C Burke asked about Fall Sports, specifically teacher volunteers and funding. The PTO would be discussing the matter with K Valentine the following day.
 - C Gourash asked about the possibility of a strike. K Valentine said that she had not heard anything.
 - There was discussion regarding the LSC’s communication with the community, specifically when meeting notices would be sent out via email. There was further discussion about the current LSC being granted access to the existing LSC email address, Google Web site and Facebook page. K Valentine would look into these matters with CPS Legal.
 - The topic of the current LSC’s access to materials from the previous LSC including the recordings of the closed sessions was brought up. B Whitford would consult CPS Legal regarding this.
- X. Discussion of next meeting schedule [8:57PM]
- B Whitford listed out the outstanding items for the next meeting
- XI. Adjournment [8:59PM]
- J Martensen made a motion to adjourn the meeting, S Quirke seconded the motion.
 - Unanimously approved.
- XII. Action items

Date Raised	Action	Assigned	Due Date	Status
21 JUL 16	Determine if additional funds from Regional Gifted funds will be added due to increased headcount	K Vaentine	16 AUG 16	
21 JUL 16	Develop introductory text for LSC communication survey	S Quirke	16 AUG 16	
21 JUL 16	Provide F Allende with position numbers of the open positions	K Valentine	16 AUG 16	
21 JUL 16	Create narrative/introductory text for Communications Survey	S Quirke	16 AUG 16	
21 JUL 16	Determine how access to the current LSC web site, email address and Facebook page should be granted to the current LSC	K Valentine	16 AUG 16	
21 JUL 16	Determine protocol regarding the transfer of closed session recordings	B Whitford	16 AUG 16	

Meeting Detail

The following provides more comprehensive detail of the meeting however it is not a transcript. Please listen to the audio of the meeting for exact proceedings.

In Attendance

(23 non-LSC) including J Woo, M Lahart, S Shimon, F Allende, W Scanlan, T Hower, W Hong, J Doyle, S McNabb, L Borre, N Colella, S Colella, C Murray, H Steiner, C Burke, A Bernotas, W Raphael, G Montemar, A Garcia, M Troccoli, K Sieracki, L Garcia (Compliance Officer)

- I. **Call to order [7:01PM]**
 - A. B Whitford called the meeting
 - B. S Quirke, M Sevig, B Whitford, J Magas, C Gourash, B Katz, J Martensen, K Valentine, E Perez (arrived at 7:06PM)
 - C. Unable to attend: D Silvers, D Barber
 - D. Quorum present
- II. **Approval of Agenda [7:02PM]**
 - A. J Martensen moved to approve the agenda as written, S Quirke seconded
 - B. Approved unanimously
- III. **Principal's Report on Budget [7:02PM]**
 - A. K Valentine provided printouts of the slides she was presenting as well as other documents that outlined budget-related information
 - B. There was a net loss of \$64K from the previous year. A .25 TIF-funded (via grant) position for PE and Art was lost as well. The proposed budget does not include money from Internal Accounts that roll over from the previous year or PTO funds. All teaching staff has been retained in their Spring '16 positions.
 - C. K Valentine explained her process for determining how to administer the budget by listing out and explaining the initiatives, regulations and documents she referred to, including:
 - i. 2016-2018 CIWP
 - ii. FY16 Org Chart (staff certifications, seniority, etc.)
 - iii. OLCE requirement
 - a. Required to have one teacher K-3 that is endorsed in ESL
 - iv. IEPs
 - v. Overall schedule
 - vi. FY Personnel/non-personnel expenditures
 - D. K Valentine explained the various funds that the school receives
 - i. 225 SGSA (Supplemental General State Aid)
 - a. Cannot be used to supplant things that you need run your building
 - b. They do roll over
 - ii. Title II
 - a. Based on average class size
 - b. Do not roll over
 - c. Can only be used to reduce average class size
 - iii. 115 Funds
 - a. SBB (Student-based Budget)
 - b. Regional Gifted Funds
 - c. Cannot be rolled over
 - E. Changes to Budgeting Process
 - i. Special Education
 - a. Previously Spec Ed teachers were funded centrally
 - a. No longer the case
 - b. Current allotment is based on FY16 spend and being rolled into SBB.
 - c. Diverse Learner needs have to be planned first.
 - a. It is expected that schools will be more efficient with their spending and be able to recover some money.
 1. Will look into ways to do more of this after the 20th day of school since we may have more students at the school and thus more money
 - ii. February Cut
 - a. About \$60K that is reflected in a reduction in SBB per each child
 - iii. Appeal process

- a. Can request for more money for things such as General Education teacher but cannot ask for Spec Ed funds since that needs to be addressed first
 - F. Funds that ERGC Can Budget
 - i. Comparison between FY16 and FY17
 - a. Numbers are misleading because FY16 had half a year at full budget with the other half having the cuts from February
 - b. Carried over some SGSA
 - a. Less than the previous year
 - c. Less SGSA
 - a. Due to less children qualifying for free/reduced lunches
 - 1. This is based on number of forms filled out and of those, how many qualify
 - d. 353 was increased due to class size
 - e. No change in Regional Gifted funds
 - f. Net loss is \$64K
 - G. Centrally Funded Positions
 - i. School still gets Foundations positions (no changes)
 - a. Principal
 - b. Counselor
 - c. Clerk
 - d. Security
 - ii. Only change is the .25 TIF-funded Arts/PE position that school needs to pay for
- H. FY16/17 Funding Reminders
 - i. PTO funded a half teaching position for STEM
 - a. Not included in this budget
 - ii. Full-time teacher hired to fill vacancy
 - a. Difference in salary will need to be paid for by school
 - iii. After 10th and 20th day there may be more funds dropped in or removed depending on headcount
 - a. Currently have 279 students enrolled
 - b. Been made aware that one student may be leaving
 - c. If enrollment increases to 280 school will get funds back
 - d. If enrollment does not drop below 277 school does not have to give any money back
 - iv. C Gourash asked if there is money added to the budget if, along with the SBB funds, it will also include Regional Gifted funds. K Valentine said she would get clarification but that her understanding was that it should be included as it is on a per-student basis
 - v. There are three vacancies
 - a. 7th grade
 - a. Mr Choi has publicly resigned but has not tendered his resignation
 - b. Depending on who is hired for that position, there may be funds coming back to the school
 - b. PE teacher
 - c. School Counselor
 - vi. Step/Lane increases for faculty
 - a. Usually school pays for increases
 - b. Due to lack of contract, if a contract is agreed upon then the school does not have to cover those increases
- I. Budget Proposal: Personnel
 - i. Close Assistant Principal position
 - a. Best way to keep cuts out of the classroom
 - b. Along with Ms. Jeffers, created a division of labor to specify what she did
 - c. There were two .5 PE positions that had been used as one full-time position. Mrs. Chelette retired and the two positions were combined into one full-time position at a level for an experienced teacher. This saved

- iv. Transportation Coordinator
 - v. Non-personnel needs
 - a. STEM resources
 - b. Web site update
 - c. 3D printer hood to remove toxic byproducts
 - d. Can partner with PTO on these needs
 - vi. Kindergarten folders (Ms. Jeffers had been spending a couple hundred dollars from her own pocket)
- IV. Discussion of budget issues (LSC)
- i. B Whitford asked if there were any areas in the budget that K Valentine could cut from if need be
 - a. K Valentine said that if need be the PTO could be asked to cover some expenses to free up other funds if need be
 - ii. B Whitford asked if it was possible to quantify how much money is anticipated that would be coming back to the school
 - a. K Valentine answered that it would depend on what would happen with the open positions in terms of salaries compared to what is being budgeted. She also explained that if enrollment went up after the start of school it could be around \$5K per child that would be given to the school (SBB and Gifted funds)
 - iii. C Gourash asked if open position was not filled if the money used for substitutes would come from that position's salary rather than from the money allotted for substitutes
 - a. K Valentine confirmed this and said that in the past some schools would create fake positions to allocate funds then close the position and use the funds elsewhere.
 - iv. S Quirke asked where the surplus of school fees factored in the budget proposal
 - a. K Valentine explained that they did not factor in and that she was looking into how to proceed with the money that was not returned. Those funds need to be spent on what they were originally designated for and cannot be used on other items. It could mean parents sign a form allowing the school to keep the money or all fees are returned and parents can choose to donate it to the school.
 - b. S Quirke asked what the dollar amount of those collected fees was
 - c. K Valentine explained that it was tricky to give a number as those funds are placed into an internal account which has also had donations made to it (she referred to a donor who had contributed to the school). She is looking into the account to see how much money is from the fees. In total there is about \$70K in the internal account. C Gourash clarified that it is about \$61K as of the end of June
 - d. S Quirke asked if CPS now had a hand in deciding what would happen with the money
 - e. K Valentine said that the decision would ultimately be the school's but that she was seeking guidance from CPS regarding what would be legal and fair
 - v. C Gourash asked if there would be any need for school fees based on the current budget
 - a. K Valentine said that her current belief is there won't be a need.
 - b. C Gourash pointed out that there were still other needs like the full-time STEM position
 - c. K Valentine confirmed that but also said that if the school fees were returned the school would have less money
 - vi. J Martensen asked when K Valentine was looking to re-staff faculty into different positions
 - a. K Valentine said there will be a window once a full-time staff member who is looking for a part-time position is hired. There is the potential to recoup ~\$30K. This could happen before September or some time in the Fall
 - b. J Martensen asked if the budget was fluid

- c. K Valentine said it was not fluid outside of the .5 STEM position. The majority of the budget was solid
- vii. M Sevig asked if interviewing for the 7th grade position was not happening since Mr Choi had not officially resigned
 - a. K Valentine said that there seemed to be an issue with his application not going through but that the job had been posted and that there were people interested. Once his resignation was official she could move forward with the applicants
 - b. M Sevig asked if K Valentine was not allowed to interview until the budget was approved
 - c. K Valentine said she could interview, but had not had time to do so. She said applications had already been coming in for all the open positions
- viii. S Quirke asked if previously PTO funds had been used to fund a faculty position at the school
 - a. H Steiner confirmed that funds had been used in the past to fund a position
 - b. S Quirke asked that since the current budget did not call for that how it might affect fundraising
 - c. H Steiner referred to a document she had handed out earlier in the meeting then stated that the PTO currently had \$154K. She went on to explain the process of allocating PTO funds in which the PTO meets with the principal who then designates what the funds should be used for then the PTO board votes on approving the allocation of funds. Two years ago the funds that were raised were allocated toward the Green Space initiative that has stalled. Last year Mrs. Oberhardt had requested saving some money for possible budget cuts in February. In the past fundraising has been in the \$80K - \$90K range and H Steiner did not believe that the school could raise more than that unless there was a corporate partnership or grant-writing campaign that would bring in those funds. She believed that the PTO could consistently raise \$80K - \$90K and that was shared with K Valentine, but she also respects that K Valentine prefers not to rely on PTO funds to pay for core faculty positions. Because she feels that the community can fundraise at that level, if the opportunity to hire a tech coordinator or .5 librarian the PTO would do so. In terms as fundraising, the community rallied around the idea that it was for funding a position but she hoped that although those funds will not be used for that, the community would understand that due to the potential CPS cuts.
- ix. B Whitford asked H Steiner if she felt the PTO could raise more funds if there were no school fees requested by the administration this year
 - a. H Steiner said she was not sure. She explained that she had the required forms for the Fall, Spring and Book Fair fundraisers and that the PTO was conscious of not asking parents to contribute too many times a year. She was hesitant to ask parents to take the money they would have used to pay for the school fees and donate them in the Fall. She said she had an idea to propose during Open Forum. Her inclination would be to stick to two fundraisers because people tend to get tired of being asked again and again to donate.
 - b. K Valentine added that she had talked about the items on the spreadsheet H Steiner had provided. The budget proposal was about getting the baseline program sustainable and the additional items would be something that the PTO could help with.
 - c. H Steiner said that the PTO board would be meeting with K Valentine the next day to discuss allocation of PTO funds.
- x. J Martensen asked about where the non-personnel buckets were being funded from
 - a. K Valentine explained the color codes in the PowerPoint presentation that designated where the funds were coming from. She also explained

that if the PTO wanted to fund those items then there could be funds returned to the school in the most malleable form.

- b. J Martensen asked if the PTO could do that before the budget was approved as it was \$22K that could fund half a position. H Steiner said there wasn't a quorum of PTO board members present so that was not possible but that she was confident that could be done the next day at the board meeting.
- xi. S Quirke asked if the PTO, being a free-standing 501(c)3, was not bound to the same restrictions as the school fees in terms of being used within a certain time
 - a. H Steiner answered that they were not then explained that in a previous discussion it was pointed out that the LSC rules stated that money raised by the PTO needed to be turned over to the school immediately but that the consensus was that if the Principal, LSC and the school community was aware that the funds raised would be used the following year then there was no problem. The money raised by the PTO is held in a separate account from the school's and does not have the same restrictions. The PTO can hold it and spend it as they see fit.
 - b. L Garcia clarified that the District's position is that any funds raised for a specific year must be spent during that year and cannot be carried over indefinitely.
 - c. H Steiner said that there are times when the allocation is not fully spent and funds are carried over. The PTO has shared this information with the LSC and the Principal and is audited by an independent accountant so as to make things as transparent as possible.
 - d. S Quirke asked K Valentine if she was comforted by the fact that there was this money that could be used if there were cuts from Central Office.
 - e. K Valentine said it was a balancing act of having enough to spend but also not hoarding if there is extra money.
- xii. B Whitford acknowledged that there were no faculty LSC members present due to scheduling conflicts and asked K Valentine if she had any feedback from any of the faculty
 - a. K Valentine said that she had spoken to faculty, including D Silvers, D Barber and J Doyle. The consensus was that the priority was avoid any negative impact on the kids due to things that are not their fault. While the budget is not ideal it does accomplish that goal.
 - b. H Steiner said that the PTO has also solicited wish lists from faculty and they will be considering those and sharing them with K Valentine.
 - c. K Valentine said the budget addresses needs and anything else can be obtained with help from the PTO
- xiii. C Burke asked for clarification on the STEM position
 - a. K Valentine stated that there was more than half of the STEM position in the budget. There is currently a need for a full-time STEM position as well as a fraction of a position. She said that J Doyle would be able to continue the STEM program while covering the needs of the IEPs. The hope is to eventually make the STEM position a full one.
 - b. C Burke asked if K Valentine would hire a Special Ed teacher and J Doyle would take over STEM full-time or vice versa.
 - c. K Valentine said she would prefer to have J Doyle as full-time STEM but not at the risk of not having a quality Spec Ed teacher. She added that parents of diverse learners would be part of the hiring process.
 - d. C Burke asked about the Spec Ed teacher from last year staying on.
 - e. K Valentine was unable to give details due to it being a personnel issue but instead gave an explanation about positions with end dates. If a position has an end date when the date occurs, the position is closed but the faculty remains part of the staff roster.
 - f. C Burke asked a follow-up question but K Valentine was unable to provide more info.

V. PTO report on current-year contributions and future fundraising (8:05)

- A. H Steiner provided the standard forms to request permission for the three fundraising events and the initiatives they will fund
 - i. Track-A-Thon
 - ii. Bright Night
 - iii. Barnes and Noble Book Fair
- B. E Perez asked how the meeting happening the next day would affect the fundraising request
 - i. H Steiner answered that it wouldn't as the board meeting would determine how to allocate the funds that have already been collected not those that were being requested
- C. B Whitford moved to approve the requests, J Magas seconded
- D. Approved unanimously

VI. Open Forum (budget issues) [8:07PM]

- A. F Allende asked about the Spec Ed position and how many positions were open
 - i. K Valentine clarified that there was ½ position last spring. There was also one full-time position. This will be maintained.
- B. F Allende asked if J Doyle was endorsed to teach Spec Ed and highly qualified. She also asked if J Doyle was teaching STEM and if it was tied to the CS For All program.
 - i. K Valentine asked for clarification on F Allende's question to which she responded that anyone could teach CS For All so long as they were certified. She suggested that since J Doyle was highly qualified to teach Spec Ed and training for CS For All was at no cost to the school it was possible to train one of the lower grade teachers to teach CS For all and, with the help of PTO funds, hire someone to teach it for the upper grades.
 - ii. K Valentine said these were things she could explore but due to only being at the school for a few weeks, she would need to look into how this could affect other things.
- C. F Allende asked if, during the process of hiring the Spec Ed teacher and other faculty, K Valentine would get input from the LSC, the PPLC and the parents. She additionally asked how involved the parents would be.
 - i. K Valentine said she could go about it various ways and that while the decision is the responsibility of the principal (hiring) she would accept input from the parents in an advisory capacity.
 - ii. J Martensen noted that the question was not related to the budget discussion
- D. F Allende asked which of the three open positions would be covered by Title II funds
 - i. K Valentine said that due to it being a personnel issue she could not give too much detail but she said that Title II funds can only be used for supplemental positions such as foreign language or anything else that would not be considered general education. She said she would provide F Allende with the position numbers of the open positions
 - ii. J Martensen clarified that due to a teacher's contract the teacher has first choice as to what position they want to take. If J Doyle wants to be the STEM teacher, then she would get to be that. While a principal can ask faculty to take on a position, it is ultimately up to the faculty to decide. She said she would provide F Allende with the position numbers of the open positions
- E. H Steiner asked if there were any families who had asked for their student fees to be returned who had not received them and if there was a way to have the remaining fees re-donated to the school.
 - i. K Valentine said only one family had reached out to her and that she was looking into it since it could fund some of the outstanding needs.
 - ii. F Allende explained that if teachers do not use all of the \$150 dollars that are allocated to them they can sign a document that allows them to donate the remaining funds to the school.

VII. Further Discussion and vote [8:16PM]

- A. S Quirke asked for confirmation that as the budget was being presented there was a 1.5 Spec Ed position slated for the school year
 - i. K Valentine confirmed this, stating that the first priority was to be in compliance with providing for Diverse Learners

- ii. J Martensen further asked if the position was funded or if there was someone already hired for it.
- iii. K Valentine stated that someone is in that position based on staffing that happened last spring
- B. J Martensen commented that K Valentine had “fallen on her sword” by not having an assistant principal and that it was appreciated
- C. S Quirke asked for clarification on the statement that was made at the end of the last school year that if parents did not request a refund by a certain date the funds would stay in the schools accounts.
 - i. K Valentine said that someone she had talked to had said that parents could request a refund of unused fees at any time but also stated that this situation was something new in that the common practice was to have unused fees roll over to the following year despite that not being the policy of CPS
- D. B Whitford moved to approve the budget, M Sevig seconded
- E. Approved unanimously

VIII. Old Business [8:20PM]

- A. Vice Chair
 - i. B whitford moved to keep the vice chair position vacant for the duration of this year, B Katz seconded
 - ii. Approved unanimously
 - iii. B Katz clarified that it was not a required position
- B. Communication survey
 - i. B Whitford asked if everyone had a chance to review the survey
 - a. C Gourash noted that the LSC had just been handed a new one at the meeting
 - ii. S Quirke explained that the purpose of the survey was to find out how the community would prefer to have the LSC send out communications
 - iii. B Whitford moved to approve the survey, E Perez seconded
 - iv. Approved unanimously
 - v. B Katz pointed out that there had been no discussion and stated that there would need to be some explanation that would need to accompany the survey in terms of what the LSC hopes to get out of the survey, how the information will be used, etc.
 - a. C Gourash agreed with B Katz’s comment and said that without context makes it difficult
 - b. S Quirke explained that she had received some feedback and that the intention was to come up with an introductory email that would contain the link to the survey. Due to the fact that the LSC cannot approve the introductory text via email there would need to be an agenda item added to the next meeting
 - vi. K Valentine stated that she would be sending an introductory email and that would be an example of a joint communication. This could be further discussed at a later date.

IX. Open Forum [8:21PM]

- A. W Scanlan asked for clarification on the comments made during the previous meeting by L Garcia regarding Mrs. Oberhardt’s appeal, specifically in regards to whether the appeal was against only the previous LSC, the current LSC, the LSC as a body or CPS
 - i. B Whitford stated that L Garcia had sought clarification from CPS legal. B Whitford also talked to CPS legal and the understanding is that the appeal follows the institution of the LSC so the current LSC is a party to the appeal. He would be seeking more information from CPS legal.
- B. S Colella wished to address J Martensen regarding her statement that she would resign and subsequent reversal
 - i. J Martensen pointed out that the rules state that anyone speaking during Open Forum can address the LSC as a whole and that those addressing the LSC cannot question individual members and that she was not willing to engage in a fight.

- ii. S Colella repeated her statement from the last meeting, stating that she was disappointed in the outcome and suggested that J Martensen resign then apply for the open Community Representative position.
 - iii. B Whitford clarified that after speaking with L Garcia that best practice is to not engage in back and forth during Open Forum but to allow for statements to be made and have the LSC possibly address them in separately.
- C. C Burke asked about Fall Sports. She noted that the previous year Cross Country did not start until very late in the season and the school participated in only one meet which was partially due to CPS budgeting. She asked if M Papadogiannis was willing to coach it this year
 - i. H Steiner confirmed that he was interested and that he had asked if there would be funding
 - ii. C Burke asked if the funding for Cross Country would come from the Coaching line item in the budget
 - iii. K Valentine stated that it would and there could also be PTO support
 - iv. H Steiner said this would be discussed in the meeting the following day
- D. C Gourash asked if there was any indication of a strike
 - i. K Valentine said she had not heard anything but that she would keep everyone informed of any developments
- E. C Burke asked if there would be more communication other than the LSC Facebook page since the survey was still not going to be sent out
 - i. B Whitford explained that there were only so many times that the survey could be discussed at the meeting
 - ii. S Quirke asked for C Burke was requesting an email being sent to the community.
 - iii. C Burke requested that something other than a posting on the Facebook page should be sent to the community
 - iv. K Valentine said she would be including upcoming important dates in her welcome email including the LSC meeting schedule and the PTO meeting schedule
- F. J Martensen asked who was in charge of the Twitter account
 - i. K Valentine said she was
- G. F Allende asked if the PE position was still vacant
 - i. K Valentine confirmed that it was still vacant, the job had been posted and there were several applicants
- H. E Perez asked L Garcia what the process would be to create a new LSC email address and Facebook page or to gain access to the existing email address and Facebook page
 - i. L Garcia stated that this was out of his scope. He recommended that the principal ask CPS Legal and CPS Communications for guidance on creating a new Facebook page for the school
 - ii. E Perez stated that to address the issue of a lack of communication it would be easier to have access to the existing e-mail and Facebook accounts rather than create new ones
 - iii. L Garcia asked for clarification, asking if there was already a Facebook page (there is) and who it was managed by
 - iv. E Perez stated that the Facebook page was managed by the previous LSC
 - v. L Garcia asked if E Perez was asking for access to it to which E Perez answered that he would or, if a new one needed to be created if the LSC needed to vote on it
 - vi. L Garcia stated that E Perez could not create one and that it would need to be a matter for the principal since she is responsible for plant and personnel. He recommended having more information than needed to make sure things proceeded correctly
 - vii. ACTION: K Valentine asking CPS Communications, Legal
 - viii. M Sevig asked if the current LSC was being denied access to the email and Facebook accounts
 - ix. B Whitford explained that he was given the login information to those but due to concerns was asked not to use them
 - x. B Katz further explained that the reason for this was due to confidentiality

- I. H Steiner explained that the communication issues were not just limited to the LSC and was a school-wide problem. She also noted that due to the Open Meetings Act (OMA) there cannot be exchanges via email or Facebook and that communication via those channels would be limited to pushing out information. She went on to say that K Valentine had shown her and others a system where a shared email database could be used by various entities (PTO, LSC, etc.).
- J. S McNabb clarified that none of the communication channels used by the previous LSC were used to talk privately. She did not have access to the accounts but rather trusted the moderators who would provide information to her when needed.
- K. T Hower asked if the login information for the Google site had been given to the LSC. B Whitford and B Katz said one of the previous LSC members had sent those to some members of the LSC. T Hower said he could give access to the site at that moment.
- L. K Valentine further explained the email/newsletter system that had been mentioned before.
- M. F Allende asked L Garcia about the protocol regarding the process of transferring the information collected by the previous LSC to the new LSC.
 - i. L Garcia explained that the only information that would be passed would be the minutes and the agenda which are publicly available. He then added that the recordings of the closed sessions should be transferred from one secretary to another.
 - ii. ACTION: B Whitford will ask Legal about access to recordings due to confidentiality related to the appeal
- N. J Martensen (?)
 - i. L Garcia process of closed session minutes. LSC can vote to not make minutes available. Defer 6 months.
 - ii. J Martensen relayed process from Decatur

X. Discussion schedule [8:57PM]

- A. B Whitford listed the Communication Survey, Committees and Bylaws as topics for upcoming meetings.

XI. Adjournment

- A. J Martensen made a motion to adjourn the meeting, S Quirke seconded
- B. Passed unanimously
- C. Meeting adjourned at 8:57PM